

****Please scan and attach your driver's license, social security card, and any pertinent licenses and/or certifications before continuing with this application****

PERSONAL INFORMATION

NAME

First: _____ Middle: _____ Last: _____

ADDRESS

Street: _____ Address #2: _____

City: _____ State: _____ Zip Code: _____

Phone # _____ Date of Birth: _____ Social Security # _____

Phone Alt # _____ Email: _____

Do you have a valid Driver's License _____ Type _____ License # _____

Have you been convicted of a crime within the last 7 years? _____ If yes, Please explain. This will not disqualify you:

EDUCATION

HIGH SCHOOL

Name & Location of School: _____ Did You Graduate? _____ Years Completed: _____

TRADE, BUSINESS, OR MILITARY TRAINING

Name & Location of School: _____ Did You Graduate? _____ Years Completed: _____

COLLEGE

Name & Location of School: _____ Did You Graduate? _____ Years Completed: _____

Certificates and Licenses: _____

EMPLOYMENT

Employment Desired: _____ Date Available to Start: _____

Currently Employed? _____ If yes, may we contact present employer? _____ Applied / worked at RKWallace Before? _____

Please list your last three employers, starting with the most current first

Employer's Name and Address From: _____ Salary: _____ Position: _____
To: _____ Reason for Leaving: _____

Contact Name: _____ Phone Number: _____

Employer's Name and Address From: _____ Salary: _____ Position: _____
To: _____ Reason for Leaving: _____

Contact Name: _____ Phone Number: _____

Employer's Name and Address From: _____ Salary: _____ Position: _____
To: _____ Reason for Leaving: _____

Contact Name: _____ Phone Number: _____

REFERENCES

Name: _____ Relation: _____ Phone Number: _____

Name: _____ Relation: _____ Phone Number: _____

EMERGENCY CONTACT

Name: _____ Address: _____ Phone Number: _____

Name: _____ Address: _____ Phone Number: _____

PHYSICAL CONDITION

Do you have a physical condition which may limit your ability to perform the job applied for? _____

If Yes, please explain:

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

I AGREE THAT IF I AM UNABLE TO MAKE IT TO WORK THAT I WILL NOTIFY THE OFFICE @ (601) 876-3833. IF NO ONE IS AVAILABLE I WILL LEAVE A MESSAGE WITH THE REASON I WAS UNABLE TO MAKE IT IN OR IF I WILL BE LATE. IF I DO NOT ABIDE BY THIS RULE, I UNDERSTAND THAT IT MAY RESULT IN MY DISCHARGE WITHOUT FURTHER NOTICE.

By continuing and typing your name in the box below you agree that your typed name is your binding electronic signature and signifies your agreement with all of the above.

Signature of Applicant

Date: _____

SCROLL DOWN FOR PRE EMPLOYMENT QUESTIONAIRE



1. Can you read and write? _____
2. Do you always listen? _____
3. Can you follow directions? _____
4. Have you ever worked on steel buildings or install metal roofing? _____
 - a. When and Where? _____

 - b. What were you job duties? _____

 - c. List name manufacturer brands of buildings or roofs you installed. _____

5. Are you familiar with the names of metal building parts? _____
6. Have you ever read a complete building erection manual? _____
7. Metal roofing installation manual? _____
8. Do you have experience reading architectural drawings? _____
9. Metal building erection drawings? _____
10. Have you operated any equipment? _____
 - a. If so, list types & hrs _____

11. Do you have any management / foreman experience? _____
 - a. Explain _____
12. Have you ever direct or lead any of the crew? _____
 - a. Explain _____
13. Have you ever ordered any metal building or metal roofing materials? _____
14. Have you designed any flashings or trims? _____
 - a. Explain _____
15. Have you installed metal standing seam roofing? _____
 - a. List types _____
16. List tasks you performed while installing standing seam roofs. _____

17. Did you install any metal screw down roof panels? _____
18. What tasks did you perform while installing screw down roofs? _____

19. Did you install flashings and trim? _____
20. Can you form & miter trim at corner transition connections? _____
21. Did you operate screw gun? _____ How many hours? _____
22. Did you miss any purlins? _____
23. Did you install tape seal mastic? _____
24. What is mastic? _____
25. List places on roof panels that you installed tape seal mastic.

26. At roof panel laps & flashing laps, is mastic required on the weather side of the fastener hole? _____
27. Did you walk and tote roof purlins while walking on roof rafters to connecting locations? _____
28. Did you spud purlin/girt laps together & install bolts? _____
29. Can you make up purlin/girt laps fast? _____
30. Did you install walk doors? _____
31. Can you install door hardware? _____
32. Have you had any manufacturer's roof installing training? _____
33. List _____
34. Where are Lap-Tek or stitch screws installed?

35. Will exposed insulation wick water? _____
36. Will screw drilling dust rust panels? _____
37. Will pencil mark rust on Galvalume panels? _____
38. Will nibbler shavings rust on panels? _____
39. Will rust void the panel finish warranty? _____
40. Will structural member screws stitch panels together? _____
41. What is an A325 bolt? _____ How do you identify A325 bolts? _____
Nuts? _____
42. Is A307 non structural bolts purlin/girt bolts used to connect eave struts or clips to columns? _____
43. Are you afraid to work off the ground? _____
44. Can you walk steel I-beams high off ground? _____
45. Do you think you can walk on top of roof rafters without fall protection? _____
46. Do you think you can climb and walk on steep roof slopes? _____
47. List erection tools you will provide for work. _____
48. List PPE Equipment you will provide for work _____
49. Will you provide the required PPE & hand tools required for your work? _____
50. Do you have structural steel connecting experience? _____
- a. List experience _____
51. Can you weld? _____ Are you certified? _____
52. Can you cut steel with a cutting torch? _____
53. Can you cut fit and fabricate steel? _____
54. Do you have sheet metal experience in flashing and siding? _____
55. Do you have carpentry experience? _____
- a. List task and experience _____
56. Can you proficiently read a tape measure? _____
57. RESERVED
58. RESERVED

59. Do you have any violations on your driving record? _____
 a. List citations on your driving record?

60. Do you own a personal cell phone? _____
61. Do you have a smart phone with email service? _____
62. Do you own a personal computer? _____ Laptop? _____ iPad? _____
63. Are you proficient with email? _____ Facebook? _____ Word? _____
 Excel? _____ Google Maps? _____
64. Have you ever received training in any of the following areas?
 a. Fall Protection _____
 b. Forklift _____
 c. Aerial Lift _____
 d. Other(s) list _____
65. Have you ever been certified in any of the following
 a. First Aid / CPR _____
 b. Crane & Rigging _____
 c. Welding _____
 d. Rough terrain forklift _____
 e. Aerial Lifts _____
 f. Other(s) list _____
66. Do you have OSHA safety regulation understanding / training? _____
67. Do you have any Safety Training? _____
 a. List _____
68. Do you have any management / leading / supervisor experience or ability? _____
 a. Explain _____
69. Do you have any coaching / teaching / training experience or ability? _____
 a. Explain _____
70. Do you have any customer service experience or ability? _____
 a. Explain _____
71. Will you serve the needs of everyone within this company and our customers? _____
72. Will you be prompt and dependable to work and do more than your required responsibilities? _____
73. Will you care and have compassion and respect for RKW management and all crew members? _____
74. Will you abide by all RKW and RKW Management's rules, regulations, and guidelines? _____
75. Can you work 7-days a week for a period of 3-weeks if requested? _____
76. Can you work 6-days every week if requested? _____
77. Will you be at work 5-days every week? _____
78. Do you know of anything that may require you to miss any work days? _____

79. Have you ever had surgery? ____ Explain _____

80. Do you have any physical complications or conditions which may limit your ability to perform all activities of steel building erection which include the following: climbing steel, walking steel beams, walking on steep roof slopes, working on slick metal panel roofing, working in mud, working with fiberglass insulation, working in dust, working in extreme heat for long periods of time, working in extreme cold for long periods of time, working extreme long hour periods and some 7- day periods? _____

81. Do you have any medical conditions which may result in physical problems while working in extreme heat or cold, extreme heights, or during or after hard physical labor for extended hours? _____

82. If so, explain _____

83. Do you have dependable transportation? ____

84. Do you consider yourself dependable? ____

85. Will you have any probation obligations that will require you to miss work? ____

a. Explain _____

86. Why does this company need to hire you? _____

87. Why job tasks do you want to perform in this company? _____

88. Why do you want this company to do for you? _____

89. Why do you want to work for this company? _____

90. Are you confident that you can perform the most quality work as anyone in this company? ____

91. Will you commit to all of the following: confident that you will work physically and mentally hard, perform our operations use & safety requirements, perform quality and efficient work, respect and serve management, be prompt for work, prevent from missing work, continually increase your knowledge and understanding of the required work that you need to perform for this company and care to provide quality productive work for our customers? ____

92.If hired, pay will be direct deposited into a bank account. Do you currently have a bank account or have any problem acquiring a bank account or direct deposit card such as a WalMart or Rush card? _____

93.For drug testing verification purposes, list all medications that you have taken and for what condition. _____

Pre-Employment Drug Policy

I understand that R. K. Wallace Construction is committed to maintaining a drug- and alcohol-free workplace.

Before I can be offered employment, I must first read and understand the Company Drug and Alcohol Policy and sign an agreement to adhere to all rules and regulations therein.

I hereby acknowledge that before I am offered employment, I must submit to a pre-employment screening, and, if employed by R. K. Wallace Construction, Inc., I will be subject to regular, random, and unannounced drug testing. I also understand that in cases of reasonable suspicion, I may be subject to additional screening and/or search. Refusal to submit to these terms will be treated as a positive test result for the purpose of disciplinary action.

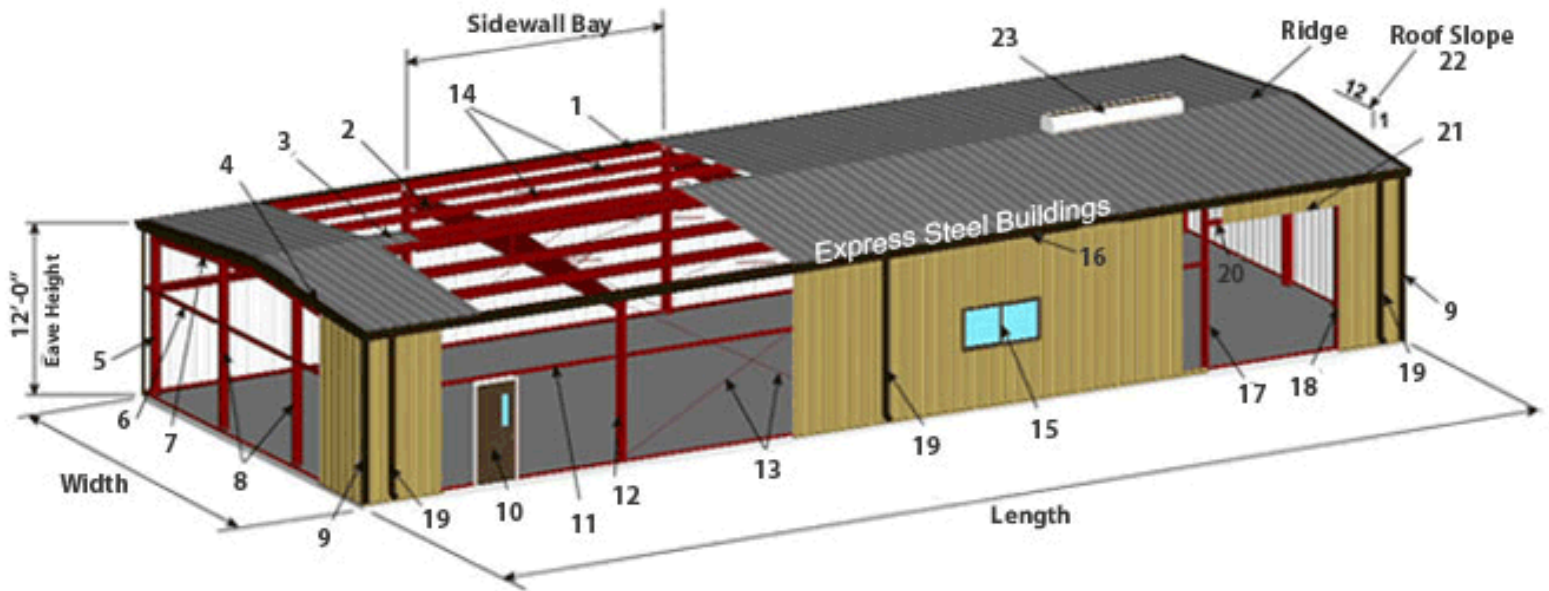
I further agree that my typed named below is my binding electronic signature.

Signature Date _____

SCROLL DOWN FOR METAL BUILDING KNOWLEDGE TEST



Name: _____



Instructions:

Locate the following building components from the model shown above and write the number next to the component it references.

Rod Bracing		Down Spouts	
Ridge Vent		Walk Door	
Purlins		Ridge Cap	
Gable Trim		Window	
Corner Trim (a)		Corner Trim (b)	
End wall Rafter		End wall Columns	
Framed Opening Jamb		Frame Rafter	
Sidewall Girt		Jamb trim	
Frame Column		End wall Girt	
Eave Strut		Gutter / Eave Trim	
Framed Opening Header		Roof Slope	
Door Head Trim			

****If you wish to submit an incomplete job application, please use the link at the top of this document****

FOR OFFICE USE ONLY

INTERVIEWED BY _____ HIRED YES () NO () DATE _____

PERSONAL APPEARANCE _____ LEVEL OF QUALIFICATION _____

POSITION _____ PAY RATE _____ DATE REPORTING TO WORK _____

REMARKS _____